

## **Privacy statement on websites**

### **Data processing in general**

#### **Scope of the processing of personal data**

The processing of personal data is limited to data that is required to operate a functional website and for the provision of content and services. The processing of personal data of our users is based on the purposes agreed or on a legal basis (GDPR). We only collect personal data that is necessary to implement and process our tasks and services or if you provide data voluntarily.

#### **Your rights (rights of the persons affected)**

You have the right to request information about any of your personal data we process. In particular, you have the right to request information about the purpose of the processing, the categories of personal data, the categories of recipients who will have access or were disclosed with your data, the duration periods for saving the personal data, whether there is a right to adjust/correct, erase, restrict or object, transmission of data, the source of your data if not collected through us and if we use automatic decision-making technologies including profiling. Additionally, you have the right to revoke a previously granted consent to use your personal data at any time. If you believe that the processing of your personal data is inconsistent or contradicts the applicable data protection laws you have the possibility to lodge a complaint with the data protection office.

### **Description and scope of data processing**

#### **Provision of the website**

We do not perform any web analysis on our website and do not use any web analysis tools (e.g. Google Analytics). The previously mentioned user and visitor data will not be evaluated or analysed.

#### **Cookies**

We use cookies on our website to ensure a user-friendly experience. Cookies are small files that are managed by the user's web browser and are directly stored on the respective device (Laptop, Tablet, Smartphone etc.) whenever you visit our website. Cookies are stored as long as you do not delete them. This process allows us to recognize your browser on your next visit. If you do not wish to use cookies you can change the settings in your browser accordingly. You will then be notified whenever your browser attempts to create a cookie and you can decide whether you want to allow the cookie. However, please note that a deactivation of cookies may result in a limited user experience and you may not be able to use every function of our website.

Legal basis for the processing of data through cookies is Article 6 (1) lett. f GDPR.

## **Data security**

We use SSL-encryption, a common encryption technology in connection with the highest encryption levels that are supported by your browser. If a page on our website was/is being transmitted encrypted it is shown by the lock symbol in the address bar of your browser.

Additionally, we use appropriate technical and organizational security measures to protect your data from accidental or intentional manipulation, partial or complete loss, destruction, or to prevent unauthorized access by third parties. Our security measures are continuously upgraded according to the latest technological developments.

**Version November 2019**